

LEARNING - EPIC TRAINING

Please review the following tips to complete Epic training.



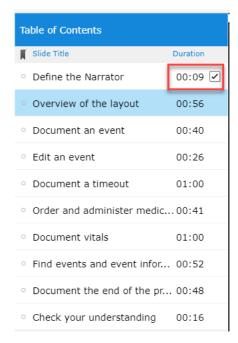
Before Launching Epic Course:

- 1. Please ensure you are using Microsoft Edge or Google Chrome browsers to complete training.
- 2. Training has sound and should be completed on a device that has working speakers or can be connected to a headset.
- 3. The amount of time it takes to complete the training appears in the upper left corner of each module. Please ensure you have enough time to finish the module in one sitting before beginning as the system can time out due to inactivity. If the system times out, it will not recognize completion of the module.
- 4. Please limit multitasking while completing learning. The internet browser may time out and lose your progress in the course when multitasking.



Begin Epic Course:

 Launch the Epic course. As you complete each section, you will receive a check mark next to the section. Please do not click back into sections with a check mark as you may lose credit.



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- Please interact with the demos as instructed and/or click the Play button to proceed with video.
- 3. At the end of the quiz, please click **Play** again to allow the video to play through to the end.
- 4. Once the scroll bar shows the training has been viewed in full, click "Exit Lesson".

Note: Do NOT click the scroll bar. The course records the time spent in each lesson and will not give a check mark if attempting to click ahead. This may also cause you to lose credit for completed sections.

