

Epic Reporting Job Aid

Critical WMCG Operational Reports Crosswalk (to Epic)

Reporting Area	Name, ID of Report and Link in Epic
Denominator Report	WS IP Central Line Days EPIC ID: 831572 BI Portal dashboard UBR
ED Code Blue	WS ED Pre-hospital Cardiac Arrests- Past 7 Days EPIC ID: 5074424
ED Sedation	Adult ED Moderate Sedation Report – 30 Day lookback period EPIC ID: 134120 ED Moderate Sedation EPIC ID: 26203
6 AM Census Report	Capacity Management Dashboard EPIC ID: 31010871001 WS ADT Census Snapshot EPIC ID: 2662188
Daily Observation and Extended Outpatient Census	Capacity Management Dashboard EPIC ID: 31010871001 ADT Census Report EPIC ID: 100076 Report Template
Daily Discharge	Discharge Monitor EPIC ID: 71018 ADT previous discharge report EPIC ID: 13849651
Length of Stay Review	ADT CCC Exceeding GMLOS EPIC ID: 640190 BI Portal dashboard Length of Stay Goal Management
Swing Bed Candidates	This is located in Patient List functionality within Epic under Discharge Patient List and Watchlist

Operational Reporting

Use the Analytics Catalog to find operational reports. Launch the Analytics Catalog by searching for it in Chart Search.

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C may	Acti	vities
	•	Analytics Catalog - Reports
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Search for reporting content							
✓ My Catalog		Popular in My Department					
My Favorites							
My Content							
Approved							
▼ Content Type	~						
Dashboards		Nursing - My Impact This dashboard gives nurses and	A PO Audit tool to be used for the	Nursing Impact - Supervisor Summary			
SlicerDicer		nurse managers the ability to see	prevention of HAIs related to	This dashboard is the Supervisor Summary screen for Inpatient Nursing Impact. This screen sho			
Components		now a given nuise is performing	central line. This report will dipla				
Workbench Reports							
Report Links			Nursing +6 tags				
Data Dictionary							
Cognitive Computing		My Favorites					
▼ Taos	\$	★	*				
Select a tag	^						
▼ Advanced	≈						
Kiew Another User's Catalog		Go-Live Metrics Project leadership and executives use this dashboard during go-live	Reporting Administrator Dashboard This dashboard is primarily meant				
		to monitor performance. It shoul	for use by reporting administrators. It contains tables with informatio				

To find reporting content tailored for you:

"Popular in My Department" shows content that is often used by users in your department and in your role.

Use the "Tags" filter on the left pane to filter to your application or specialty's additional content. For example, a nurse manager can select the "Nurse Manager" tag to see content designed for them.

To search for additional reporting content:

Search for content based on record names, record lds, or keywords in the search bar at the top

"My Favorites" show your favorited content. Click the star icon in the top right corner of a piece of content to favorite it.

Use the "Content Type" filter on the left pane to filter content to a specific tool in Hyperspace



Go-Live KPI Dashboard

Epic's Go-Live Metrics (KPI) Dashboard is a foundational Epic dashboard designed to monitor and evaluate the progress and outcomes of an Epic implementation, particularly during the critical Go-Live phase. This dashboard provides a centralized view of key performance indicators (KPIs) that help stakeholders assess the success of the implementation, identify areas for improvement, and make informed decisions.

Benefits of Using the Go-Live Metrics Dashboard:

- Real-time Insights: Provides up-to-date information on the implementation's progress, allowing for timely adjustments.
- Data-Driven Decision Making: Enables stakeholders to make informed decisions based on objective data rather than relying on anecdotal evidence.
- Improved Efficiency: Helps identify areas where improvements can be made to optimize the implementation process.
- Enhanced Accountability: Provides a transparent view of the implementation's progress, increasing accountability among all stakeholders.
- Successful Go-Live: Contributes to a smoother and more successful Go-Live by addressing issues proactively.

By effectively utilizing Epic's Go-Live Metrics Dashboard, we can help pave the way to a successful implementation and maximize Wellstar's benefits of its investment in the Epic EHR system.

How to Navigate to the dashboard for the first time

Once logged into Epic, you'll be at your home dashboard. Enter "analytics catalog" in the search bar (Chart Search) at top of the screen

E Epic DH 2 NORTH - WellStar PRD - CAM C.	Analytics Catalog
	Activities
Go-Live Metrics - WMCG - Summary Level Group O Group	Analytics Catalog - Reports
① ** Epic Fall 2024 Release - Dashboard Impact**	6 9



This is the analytics catalogue. In this window, you would enter 'Go-Live Metrics - WMCG' in the search field (highlighted in red below).

FIX IT 🖗 My Signal 🏠 Home 🗿 Schedule 🔤 In	Basket 🚰 Chart 🍕 Encounter 🌜 Telepho	one Call 🐛 Triage Call 🐏 Pt Station 🚦
Go-Live Metrics - WMCG		
✓ My Catalog □ My Favorites	Popular in My Department	
My Content Approved	7	
	WS IP Care Nursing Mobility Report (Cogito SQL) - Summary Monthly	WS IP Nursing Unit Based Clinical Metrics A dashboard for nurse managers
Components	This report is used to track patient ambulation, or how many times a patient got out of bed and how f	with current patient data.

It should be noted that as you and other leaders in the same role use the dashboard, it will show up in the 'Popular with My Role' section as shown below.

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🖾 🕆 FIX IT 🖉 My Signal 🗔 My Dasi	hboards 🗔 Analytics Admin 🔹 🎁 Cogito User Security 🔹 🔎 Database Object Search 🕌 Record Viewer 🤌 Build Tools 🔹 🏢	SlicerDicer 🔎 Da					
Search for reporting content							
My Catalog	Popular with My Role						
My Favorites	☆ Co-Live Metrics - WMCG						
Approved	☆ SWARP Surgical Services Manager Dashboard						
▼ Content Type	☆ ▲ ▲ ▲ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★						
Dashboards	☆ 🚰 Reporting Administrator Dashboard						
Components	A CR Manager Home						
Report Links							
Data Dictionary Consulting	My Favorites						



Saving the dashboard in your favorites

As a user of the dashboard, you'll want to add the dashboard as a favorite, so that it displays in the "My Favorites" section. This will allow you to quickly navigate to the dashboard the next time you login to Epic. In order to do this, you'll simply click on the star next to the 'Go-Live Metrics – WMCG' dashboard.

go-live metrics - wmcg	
 ✓ My Catalog My Favorites My Content Approved 	Search Results

After you've done this, the next time you log in, you'll see the dashboard in your 'My Favorites' section as shown below

=	Epic	WMG HM KENNESTONE - W	VellSta	ar PRD – SPENCER L. P Search (Ctrl+Space)	_		
		FIX IT 🔞 My Signal 🗔 My Dash	hboards	is 🗔 Analytics Admin 🔹 🍿 Cogito User Security 🔹 🔎 Database Object Search 🕌 Record Viewer 🏓 Build Tools 🔹 🔝 SlicerDicer 👂 Data Dictionary			
	\leftarrow	Search for reporting content					
	🗹 My C	atalog		Popular with My Role			
	My F	avorites		☆ SWARP Surgical Services Manager Dashboard			
		oved		☆ SLab Management Dashboard			
۳	Content	туре	*	☆ Reporting Administrator Dashboard			
	Dash	boards rDicer		☆ CR Manager Home			
	Com	ponents		☆ Predictive Model Drilldown			
	Workbench Reports Report Links						
	Data	Dictionary itive Computing		My Favorites			
	Tags		*	A Go-Live Metrics - WMCG			
	Select a	tag ,O		★ KPI Metrics - Ambulatory			
T	Advanc	ed	*	★ B Nurse Manager Metrics			
2	n View Ar	other User's Catalog	*	* WS MyChart Activation - Patient Encounters by Department (Cogito SQL)			



Filter to specific summary levels

Go-Live Metrics - WMCG -	Summary Level	Group	0	Group	WMCG E	DEPARTI	ME 🔎)
Inpatient Clinicals		Name						
		Facility						
Inpatient Metrics		Revenue Location						
		Department		Thu	Fri	Sat	Sun	Ν
✓ CPOE		Department		100%	_	96%	0%	84
Verbal		Group		0%	_	0%	100%	8

Group Summary Level

This is the default summary level to use to report on WMCG data. These will include all WMCG combined data.

There are two available Group Summary Level options: WMCG Department Grouper and WMCG Revenue Location Grouper. The department grouper contains all departments that are marked as WMCG departments and the revenue location grouper contains all revenue locations that contain those departments.

Revenue Location Summary Level

For the Revenue Location summary level, you will be able to manually choose the revenue locations you wish to report on.

A Revenue Location is a physical location such as a hospital, hospital-based clinic, or ambulatory clinic within an organization in which you can perform revenue reporting

Department Summary Level

For the Department summary level, you will be able to manually choose the departments you wish to report on.

A Department is a physical place, such as a specialty floor, nursing unit, laboratory, or clinic, where appointments occur, and providers are scheduled. Alternatively, a conceptual area of work, such as admitting, or scheduling.

Facility Summary Level

The Facility summary level will show you data from both Wellstar and WMCG, this should be used for the Care Everywhere metrics which only calculate at the Facility level. This can also be used to compare WMCG data to Wellstar as a whole.

Note: "Unable to show data: hover for details"

If you see this message on your metrics, they do not calculate at the current summary level settings on your dashboard. Hover on the "i" icon to find out why:



Does not support multiple target aggregation – This may appear if you are using the Group Summary Level on the dashboard. This summary level aggregates data across all the departments or revenue locations of WMCG, but certain metrics, like Median calculation metrics, are not configured to aggregate over multiple summary levels. In this case, you must select a specific Department or Revenue Location to review using those summary levels.

Does not support summary level – This will appear if your metric doesn't calculate data at the summary level you are using on the dashboard. For example, OR Metrics do not calculate data for the department summary level. Instead, use the Revenue Location summary level.

Drill into a specific metric to see summary level breakdowns

For example, click the CPOE hyperlink to see a breakdown of the metric for all departments that have data for that metric. If your dashboard is displaying the WMCG Revenue Location Grouper, this drilldown will show you the breakdown of all of the revenue locations with data for that metric:

Inpatient Metrics

CPOE WMCG DEPARTMENT GROUPER

	Wed	Thu
Wellstar Augusta Medical Center (MA 3N Neuro)	0%	_
Wellstar Augusta Medical Center 3w Neuro ICU	—	100%
Wellstar Augusta Medical Center 5N Oncology	—	100%

Tip: Click the Home Icon to return to your starting summary level.

How the Go-Live Metrics dashboard is Organized

The dashboard is organized it into different clinical domains (IP Clinicals, Outpatient, IP Pharmacy Metrics, Outpatient Pharmacy Metrics...etc.)

Within each of these domains, there are associated metrics. Thresholds were derived by Epic based on industry research and best practices.



Hover over the little "i" to see a quick description of the metric

atient Experience						
Patient Flow Metrics						
	Fri	Sat	Sun	Mon		
Occupancy %	① ① ① 59%	59%	58%	59%		
ED Board Tin		orcontago of	the total pur	mborof		
OR Board Tin available beds, rounded down to the nearest whole number.						
Median Disch						

To filter the Metrics by Date Range

Click on 'Select a Date' to filter date range of the report. You can specify a date range or select an interval (Year, Quarter, Month, Week, Day) and a number of periods to dynamically select a date range.

_			Sele	ect a Date 🔹 🔳	
	8/4/2024	to	8/31/2024	4	Weeks
	Year	Quarter	Month	Week	Day
	✿ De <u>f</u> ault			✓	Accept X Cancel

Drilldown to see metric line-level details

Data cells for metrics with line-level drilldown capabilities will have a drop down menu to run the drilldown report:



In this example, click "View Registrations" to see information about the registrations that are included in the metric calculation.